



Computer Studies
Grade -3
2nd Term- Student Note -4
Lesson – More about Windows

Dear Parent,

- Please guide your child to write the students' notes by following the guidelines given below.
- Before writing the students' notes, watch the computer Studies- More about Windows- Part – I lesson on Vidura YouTube by opening this link.

<https://www.youtube.com/watch?v=V793s38JNYQ> - More about Windows – Part I

- Use the Computer Studies writing book and write or paste the student note.
 - * Start with the date and the topic "More about Windows".
 - * Underline the topic with a colour pencil.
-

More about Windows

Windows 8.1 screen components

- ❖ Icons
- ❖ Desktop
- ❖ Start Button
- ❖ Taskbar

What is an Icon?

- ❖ An icon is an image displayed on a computer screen.
- ❖ It represents the programs in your hard disk drive.

What is My Computer Icon?

- ❖ My computer is an icon that allows users to explore the contents of their computer drives.
- ❖ It manages their computer files.

What is a file?

- ❖ Any specific piece of data or information which resides on the computer is in the form of a file.
- ❖ Each file has a meaningful name.
- ❖ At the end of each file name, there's a file extension.

Example: Essay.docx

Different types of files

- 1) Document files
 - 2) Video files
 - 3) Sound files
 - 4) Photo files
- ❖ Files are stored inside a folder.

What is a Folder?

- ❖ A folder is used to store a group of files.
- ❖ It is like a container.
- ❖ The folder helps us to organize files.
- ❖ Folders can also hold other folders inside them.